

Divisions: ALL

COUNCIL – 20 May 2025

SCHEME OF DELEGATION TO OFFICERS

Report of the Director of Law & Governance and Monitoring Officer

RECOMMENDATION

COUNCIL IS RECOMMENDED to amend the Constitution as follows:

- a) approve amendments to Part 7.1: Officers as shown in Annex 1;
- b) approve amendments to Part 7.2: Scheme of Delegation to Officers as shown in Annex 3.

Executive Summary

- 1. The Council is required annually to agree the Scheme of Delegation to Officers within the Constitution as it relates to Council functions.
- 2. Parts 7.1 and 7.2 of the Constitution are updated to reflect current officer titles and roles as well terminology. For example, the term 'directorate' is no longer used and is replaced with 'service' or 'area of responsibility' as appropriate.

Financial implications

- 3. None arising directly from this report.

Comments checked by: Kathy Wilcox, Head of Corporate Finance,
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Legal implications

- 4. The consideration of this report and subsequent decision on its content fulfils a legal obligation of the Council. A local authority is under a duty to prepare and keep up to date its constitution under s.9P Local Government Act 2000 as amended. As set out in The Local Government Act 2000 (Constitutions) (England) Direction 2000 the Constitution must include a description of those powers of the Council and of the local authority executive which are exercisable by an officer. This is set out in the Officer Scheme of Delegation and Council is requested to agree the Scheme of Delegation as it relates to Council functions.

Comments checked by: Kim Sawyer, Interim Head of Legal and Governance,
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Equality and inclusion implications

9. None arising directly from this report

Sustainability implications

10. None arising directly from this report

Risk management

11. None arising directly from this report

Anita Bradley

Director of Law & Governance and Monitoring Officer

Annexes:

1. Revised Part 7.1 Officers with amendments indicated.
2. Revised Part 7.1 Officers after amendment.
3. Revised Part 7.2 Scheme of Delegation to Officers with amendments indicated.
4. Revised Part 7.2 Scheme of Delegation to Officers after amendment.

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May 2025